



## **POWER** to the future!







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#### **MEMBER DEMOGRAPHICS**

The Electrical Association is a trade association supporting and promoting electrical contractors licensed in Minnesota. It also strives to educate, inform and improve members of the electrical industry as a whole.

Membership: Approximately 425 members

275 contractors

75 industry vendors

75 misc.



## INDUSTRY SEGMENTS OF MEMBERS INCLUDE (many members fall into multiple categories):

Agricultural Appliances

**Backup Power Generation** 

**Bucket Trucks** 

**Building Automation** 

Cable Plowing and Trenching

Commercial

Communications/ Data Cabling

Crane Service Design-Build Electrical Engi

Electrical Engineers
Electrical Space Heating
Energy Maintenance
Fiber Optics Install
Geothermal Systems
Grain Elevators

Grain Elevators Hazardous Locations

High Voltage Construction

Highway Heavy

**Home Automations Systems** 

Hospitals HVAC

Industrial Auto PLC

Industrial

Institutional Schools Irrigation Systems Landscape Lighting Lighting Maintenance Lighting Retrofit

Low Voltage – Fire Alarms Low Voltage – Nurse Call Low Voltage – Security Alarms Mobile Home Park Wiring Motor Control Specialists

Motor Rewinding
Power Boring

Power Quality Analyzing Programmable Logic Residential Roadway Boring

Satellite

Sign Maintenance

Signaling

Sign/ High-Voltage Wiring Solar Photo System Commercial Solar Photo System Residential

Sound Systems

Sports Arenas and Field Lighting

Street Lighting
Swimming Pools
Telephone

Transformer Installations

Trenching

Underground Repairs Wind Generation Systems

## 2020 YEARLONG SPONSORSHIP

Investment - \$2,499

**Commitment Deadline - December 10** 

Members Receive a 10% discount

#### **LOGO RECOGNITION**

Logo recognition as "Proudly Supported by" throughout the year in these areas:

- Website Home & Subpage (1,050 Average Monthly Visits)
- LIVE Online Educational Offerings (over 500 electricians per year)
- Self-Paced Online Continuing Education (NEW OFFERING LATE 2020!)
- · LIVE Online 4 Year Apprenticeship Program (over 270 apprentices representing 91 companies)
- · Conferences 3 per year
- Email Campaign Communications
  - Government Action Updates (Weekly during session/monthly during off months approx. 480)
  - Workforce Development (Monthly Career Fairs, Job Boards, Resume Center approx. 480)
  - New Connections (Series of six emails to new members)
  - Education and Events Calendar
- Social Media Platforms
- Electrical Association News
- · Electrical Association Alert
- Self-Paced Exam Prep (Does not include live classroom visibility.)

### **CONFERENCE ELEMENT SPONSORSHIP**

Investment - \$500 per element

#### **OPPORTUNITIES INCLUDE (SUBJECT TO CHANGE):**

**Spring Conference (Annual Business Meeting)** 

- Board/Committee Meetings
- Lunch Speaker
- Afternoon tour or speakers

#### **Summer Conference**

- · Board/Committee Meetings
- Golf
- · Lunch Speaker
- Boat Cruise

#### **Winter Conference**

- Board/Committee Meetings
- · Lunch Speaker
- · Afternoon tour or speakers

#### **BENEFITS INCLUDE:**

- Logo recognition on all marketing materials for the event
- · On-site sponsor recognition during the event
- · Opportunity to speak during the event







## **DISCOUNT PACKAGES**

	Platin	um Package		10% DISCOUNT
Ads within	Size	Price	Frequency	Value
Electrical Assoc News	Full Tabloid	\$1,599.00	6	\$9,594.00
Electrical Assoc Alert	1/2 page	\$389.00	6	\$2,334.00
Annual Website	200wx600h	\$3,000.00	1	\$3,000.00
			Total	\$14,928.00
		Disco	ounted Package Price	\$13,435.20
			Savings	\$1,492.80
		Discount	ed Member Package Price	\$12,091.68
			Savings	\$2,836.32
	Gol	d Package		10% DISCOUNT
Ads within	Size	Price	Frequency	Value
Electrical Assoc News	Jumbo	\$809.00	6	\$4,854.00
Electrical Assoc Alert	1/4 page	\$195.00	6	\$1,170.00
Annual Website	200wx600h	\$3,000.00	1	\$3,000.00
			Total	\$9,024.00
		Disco	ounted Package Price	\$8,121.60
			Savings	\$902.40
		Discount	ed Member Package Price	\$7,309.44
			Savings	\$1,714.56
	Bron	ze Package		10% DISCOUNT
Ads within	Size	Price	Frequency	Value
Electrical Assoc News	Jumbo	\$809.00	6	\$4,854.00
Electrical Assoc Alert	1/4 page	\$195.00	6	\$1,170.00
6 month Website	200wx600h	\$275.00	6	\$1,650.00
			Total	\$7,674.00
		Disco	ounted Package Price	\$6,906.60
			Savings	\$767.40
		Discount	ed Member Package Price	\$6,215.94
			Savings	\$1,458.06

Preferred Ad Position – Add \$79/per issue to the discounted package price.

### **ELECTRICAL ASSOCIATION NEWS**

**MEA News** is a premier industry publication reaching approximately 425 MEA members plus 2,275 nonmember electrical contractors in the state of Minnesota.

**Circulation** – approximately 2,700

Frequency – 6 times per year – January, March, May, July, September and November

**Deadline** – The 10th of the month prior to the month of publication (e.g., December 10 for the January issue)

**Distribution** – On or about the 1st of the month of issue (e.g., January 1st for the January issue)

### **QUICK RESOURCE GUIDE**

**Quick Resource Guide** Twice a year (March & September) – A Quick Resource Guide is inserted into the Electrical Association Newsletter. This guide is a double sided insert and is intended to be taken out and used as a reference for contractors to find Product Service Members who specialize in the Electrical Industry. An updated guide is released every 6 months: March and September.

Two Quick Resource Guide Ad Options Both 9.75"w x 1"h Front – bottom placement \$299 per run Back – top placement \$299 per run

#### **ADVERTISING RATES**

(prepayment required)

	1x	3x	бх
Full Page	\$1,999	\$1,769	\$1,599
Inside Front Cover or Back Cover (Jumbo)	\$1,149	\$1,109	\$929
Inside Front Cover or Back Cover (Large)	\$589	\$509	\$429
Jumbo	\$1,019	\$899	\$809
Large	\$519	\$459	\$409
Medium	\$319	\$279	\$249
Small	\$209	\$189	\$169
Insert*	\$1,539	\$1,359	\$1,219
Quick Resource Guide**	\$299		

<sup>\*</sup>When available / advertiser supplies the insert / size limitations exist.

#### **AD DIMENSIONS**

Full Page\* 10-1/4"w x 15-1/4"h

Jumbo – 7"w x 10"h

Large horizontal – 7"w x 4-3/4"h

Large vertical – 3-1/3"w x 10"h

Medium horizontal – 7"w x 2-1/8"h

Medium vertical – 3-1/3"w x 4-3/4"h

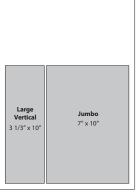
Small – 3-1/3"w x 2-1/8"h

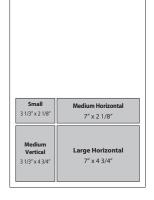
<sup>\*</sup>Publication trim size is 11-1/2"w x 17"h. Page footers are required by the printer therefore, full page ads are not able to bleed.



Members receive a 10% discount off

below rates!









<sup>\*\*</sup>Quick Resource Guide is inserted into MEA News twice per year.

## **ELECTRICAL ASSOCIATION MEMBER ALERT**

An exclusive MEA member publication.

**Circulation** – approximately 525

**Frequency** – 6 times per year – February, April, June, August, October and December

**Deadline** – The 10th of the month prior to the month of publication (e.g., January 10 for the February issue)

**Distribution** – On or about the 1st of the month of issue (e.g., February 1st for the February issue)

#### **ADVERTISING RATES**

(prepayment required)

	1x	3x	бх
Outside back cover (1/2 page horizontal)	\$564	\$529	\$485
Front Cover (1/4 page horizontal)	\$273	\$257	\$239
Inside (1/2 page horizontal)	\$449	\$419	\$389
Education Insert (1/4 page horizontal)	\$219	\$205	\$195
Insert*	\$889	\$829	\$769
Inside (1/2 page horizontal) Education Insert (1/4 page horizontal)	\$449 \$219	\$419 \$205	\$389 \$195

<sup>\*</sup>When available / advertiser supplies the insert / size limitations exist.



The 2019 session of the legislature concluded, and a Special session was called to finish the job that deat with funding government and passed 10 major budget and tax bits, A big Thank You to Bit Strainfald for his hard world. The following is the final summary of the assistor:

A record number of bills was infroduced the year, more than 2,700. Linfordunistly for most members, the Mempessa Legislane is the city one in the country that fails should eligible also, so not no primary bills actually made it to its Governor's dies. The Senate was controlled by the Republic and the Honder was controlled by the Commonts—the policities whose the controlled by the Commonts—the policities through the controlled by the Commonts—the policities whose to creating quote budget and last policy was extremely discated to accomplish.

• The 'relarange off', was encated and general contractors of owners will have be play subcontrolled in a finiteler basis. This will induce the total amount of the in a finiteler parameter of the will induce the total amount of the 'subclasma' completion' phase of the project. Retaining the 'subclasma' completion' phase of the project. Retaining the 'subclasma' completion' phase of the project. Retaining the 'subclasma' per parameter within 60 days of subclasma' got expenses of the project within 60 days of subclasma of the phase of the phase

control of successful secured legislation that would further cartail wage their by employers. All of the provisions were reasonable and should only require a minimum amount of paperwork for compliance. It was difficult propose such legislation as all of MEA's member contractors are against stearing wages from employees.

 The minimum wage bill and the sick & paid time off bill failed in conference committee, as did the statewise minimum wage increase. The Senate Republicans really dug against these provisions in the Committee.  The Duty to Defend bill would have eliminated the practice of a general contractor requiring a subcontractor to pay for the general's defense in a tensor. This bill risk over the general's defense in a tensor.

 The Conservation Improvement Program (CIP) will continue to make grants for energy retroffs, which is good for MEA contractors. Expansion of the CIP program to include electrification through "fuel switching" failed in the contractors.

There was some discussion on changing the staffing ratio for solar installations. Unfortunately, the number of persons a journey worker electrician can supervise in solar instaffations did not change and remains at two

The NN DLI supported legislation that would their required MEA contractors with ob residents ocer installation ruse. To get a Residential Remodeler Centractor License. The bill also require them to pay money into the Residential Footback of Recovery Fund. This legislation passed with the Contractor Recovery Fund. This legislation passed with the part of the pay of the second miles. Electrical Contractor Recovery Fund. This legislation residences care confirms to deep doing solar establish on residences can confirm to deep deep solar seals on residences part Electrical Contractors Income. This was a Planck-Rust but the payment DLI and others and should be considered as legislation for the payment of the payment of the solar payment DLI and others and should be considered as the payment DLI and others and should be considered as the payment DLI and others and should be considered as the payment DLI and others and should be considered as the payment DLI and others and should be considered as the payment DLI and others and should be considered as the payment DLI and others and should be considered as the payment DLI and others are the payment DLI and the payment DLI and the payment DLI and others are the payment DLI and the payment

 The tax bit will provide long-term relief by making state tax law conform to the federal tax law changes that occurred five years ago. In addition, the tax bill provides for a reduction in the statements.

The 2020 Legislative Session is scheduled to begin on reticularly 1, 2020, in the misuations, please contact Michelle If the MEA office if you flavor any new ideas or public policy the MEA office if you flavor any new ideas or public policy at As able, please support the MEA any.



#### **AD DIMENSIONS**

Half page horizontal – 7.5"w x 4.5"h 1/4 page horizontal – 7.5"w x 2.25"h

Your Electrical Association Ad Sales Representative – Erica Nelson, 763-497-1778, erica@pierreproductions.com



Members receive a 10% discount off

below rates!

1/4 Horizontal 7.5" x 2.25"



# ADVERTISE AT www.ElectricalAssociation.com

The Online home of the Electrical Association is a popular resource for relevant industry information, including education & events, Association publications and membership information.

## Newly Revamped!

#### Ads appear throughout the website!

Maximum of four advertisers per month. Ads will rotate every five seconds.

#### Top visited pages / average visits per month:

Home page / 1050 Code Books / 560 Exam Prep / 450

**Deadline:** Reservation and art by the 25th of the month.

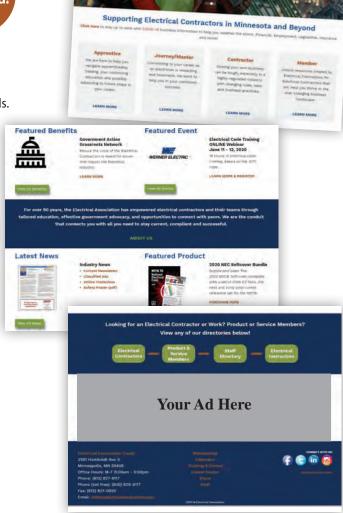
Ad Package - \$3,000/year or \$275/month

Members receive a 10% discount off these rates!

#### **AD SPECIFICATIONS**

Submit artwork sized to 1140 W x 300 H pixels (responsively shrinks to fit interior pages) as .jpg, .png or .gif no larger than 200KB.

Your Electrical Association Ad Sales Representative – Erica Nelson, 763-497-1778, erica@pierreproductions.com



Electrical Association



## **ELECTRICAL EXAM** PREPARATION STUDENT STUDY GUIDE

The Electrical Exam Preparation Student Study Guide is an important and heavily used tool to those sitting for the Electrical Exam. It is used as the go-to guide for months as students prepare for the exam. Great for reaching electrical professionals early in their career!

Circulation - 300\*

\*100 per year for three years.

**Frequency** – Guide is produced once every three years.

Deadline - March 10, 2020

#### **ADVERTISING RATES**

One flat fee for three years!

(prepayment required)

1x Outside Back Cover - Full Page \$799

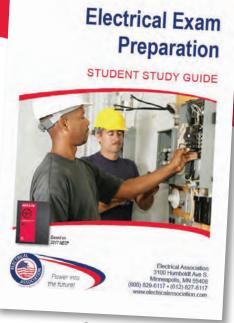
Inside Covers (front or back) - Full Page \$699 1/2 Page\* \$349

Members receive a 10% discount off below rates!

**Advertising** 

opportunities

are limited!

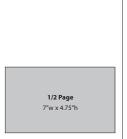


Guide good thru August 2023.

#### **AD DIMENSIONS**

7"w x 10"h Full Page -1/2 Page -7"w x 4-3/4"h







<sup>\*1/2</sup> page ads to be placed on one of the covers where space is available. Full page ads will receive priority placement.

## **Benefits of Product/Service Membership** ...an investment that stacks up above the rest.

#### ADVERTISING OPPORTUNITIES

#### Electrical Association Newsletters

Distributed online and by direct mail. MEA members receive a 10% discount on advertising in this bi-monthly newsletter, distributed to roughly 2700 licensed electrical contractors, technology system contractors, and industry leaders.

#### MEA Quick Resource Guide

Published twice a year and distributed both online and by direct mail. Your FREE listing includes:

- Company Name, Designated Member Name
- · Phone, Fax and Toll Free Numbers, Web Site
- Company Service with a short description

#### Web Site

A FREE link from our web site to yours.

#### **Electrical Association News**

Keeps you informed of upcoming events and important industry information.

Customers trust salespeople who what is going on know in their industry.

· Electrical Association Alert

This bi-monthly bulletin alerts members to legislative and business issues that affect the whole electrical industry.

## **EDUCATION**

 Free 8 hrs Association Code class for you or one of your clients.

#### Product/Service Council

**NETWORKING** 

As an automatic member of this council, you have a voice in the Association and the opportunity to inform us how it can better serve your needs.

#### · Committee Participation

As a member of a committee, you'll develop personal relationships that will quickly grow into business relationships.

#### Honorary Board Member

One Product Service member will serve as a non-voting member of the Board of

Directors. They will have the opportunity to develop business relationships with leaders in the industry and will be the voice for all of the Product Service members.

#### Host Association Events

With events at your place of business, your staff can welcome contractors personally. Your company will be promoted on the invitation, in the newsletter, and at the event.



Return the application to get started!

Workforce Development CONNECTIONS Young Contractors **Electrical Association Electrical Distributors** Electrical Contractors **Education** Entrepreneurship - NEC Continuing Education - Apprentice Training Help & Info Licensing Examination Prep Course **Advocacy** Legal Advice **AWAIR Manual Business Friends Your Voice at the Legislature** 

**Government Action** 

### **NEW Membership Application**

#### **PRODUCT SERVICE MEMBERSHIP \$315**

(This application is intended for new product service members or those that have not been a member for 12+ months. For those that do not fall into either of these categories, please visit your account at www.electricalassociation.com or contact MEA at 612-827-6117 to renew your membership.)

Product Service Membership is for companies who provide products and services to the electrical industry. Examples of product service members include, but are not limited to, distributors, manufacturers, manufacturing reps, schools, utilities, accountants, attorneys, builders, architects (AIA), engineers, and equipment rental companies. Opportunities to host events and classes. Welcome Opportunity to join a committee. Develop personal and contractors personally. Your company name will be business relationships. promoted on the invitation, in the newsletter, and at Newsletters and government action alerts the event. Discounts on advertising in the newsletters and online ☐ Product / Service Council. Tell us how we can better ☐ Free listing in the Quick Resource Guide serve your needs. ☐ Free link from MEA's website to yours Opportunity to serve on the Board. One product service member serves as a non-voting member of ☐ Free 8 hrs Association code class for you or one of your the Board of Directors. Develop business relationclients ships with leaders in the industry. **NEW MEMBER INFORMATION:** YOUR AREA OF SPECIALIZATION: Company: \_\_\_ Accounting ■ Insurance ■ Attorney Manufacturers Designated Contact: ■ Business Services ■ Manufactuers Reps Distributor Rebates Address: Equipment Recyclers ☐ Fuel / Fleet □ Schools City/State/Zip: ■ Information Technology ■ Utility Coops Other \_\_\_\_ Phone: Email: Web Site: \_\_\_\_ Referred by: How did you hear about us? \_\_\_\_\_ **ENCLOSE PAYMENT WITH APPLICATION:** Yearly Dues: \$315 ☐ Check enclosed ☐ Credit Card (Visa, Mastercard, AmEx) #: \_\_\_\_ Exp. Date: \_\_\_\_\_\_ Security Code: \_\_\_\_\_ Name on Card:\_\_\_

#### YOUR MEA AD SALES CONTACT:

Billing Address (if different than above): \_\_\_\_

Erica Nelson, Sales Representative Ph: 763-497-1778 • Fax: 763-497-8810 Email: erica@pierreproductions.com

#### **RETURN YOUR APPLICATION WITH PAYMENT:**

If sending check, mail to: Electrical Association 3100 Humboldt Ave S., Minneapolis, MN 55408



## 2020 Yearlong Sponsorship Reservation Form

Please reserve the following participation. Return this order to Erica: erica@pierreproductions.com or fax – 763-497-8810

Company Name:		
Contact Person:		Title:
Billing Address:		
		Email:
Yes – we would like to Commitment Deadline		20 Yearlong Sponsor
Investment \$2,499		
*Please be sure we hav	e a current/high resolu	ution logo on file to use in sponsors recognition.
Signing below constitutes a Conditions.	igreement to the details l	listed above and to the <i>Electrical Association</i> General Terms &
Advertiser Signature		Date
Your Ad Sales Conta	ct:	
		3-497-1778 / erica@pierreproductions.com
•		dt Ave S, Minneapolis, MN 55408
		check with a copy of this ad order or provide credit card info below: the full amount of above order will be ran upon receipt.
Name on Card:		
Credit card number:		
Expiration: /		



## 2020 Conference Element Sponsorship Reservation Form

Please reserve the following participation. Return this order to Erica: erica@pierreproductions.com or fax – 763-497-8810

Company Name:		
Contact Person:Title:		
Billing Address:		
		Email:
Conference (chec	ck preference):	
Spring _	Summer	Summer
Element to Spon	sor*:	
Fee: (payable at time		
\$		
*Please be sure we have		ution logo on file to use in sponsors recognition.
Signing below constitutes Conditions.	agreement to the deta	ails listed above and to the <i>Electrical Association</i> General Terms &
Advertiser Signature	<del>•</del> • • • • • • • • • • • • • • • • • •	 Date
Your Ad Sales Conta	act:	
Erica Nelson, Sales	Representative –	- <b>763-497-1778</b> / <u>erica@pierreproductions.com</u> nboldt Ave S, Minneapolis, MN 55408
Prepayment in fu	<b>ll required</b> – Mai	il a check with a copy of this ad order or provide credit card info below:
Check type:Visa	MC *Note – a charge	e for the full amount of above order will be ran upon receipt.
Name on Card:		
Credit card number: _		
Expiration:/_	3 digit Security Cod	de



### 2020 Marketing Package Reservation Form

**Empowering Contractors** 

Please reserve the following participation.
Return this order to Erica: Erica@pierreproductions.com

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fax - 763-497-8810

Company Name:		
		Title:
Billing Address:		
Phone:	Fax:	Email:
Marketing Pack		
Fee: (payable at time	e of order)	\$
Additional Note	s:	
Conditions.	s agreement to the details l	listed above and to the <i>Electrical Association</i> General Terms &
Advertiser Signature		
Your Ad Sales Cont	tact:	
•	-	<b>3-497-1778</b> / <u>erica@pierreproductions.com</u> dt Ave S, Minneapolis, MN 55408
· · · · · · · · · · · · · · · · · · ·		check with a copy of this ad order or provide credit card info below:
		r the full amount of above order will be ran upon receipt.
Name on Card:		
Credit card number:	· · · · · · · · · · · · · · · · · · ·	
Expiration:/	3 digit Security Code	
For Office Use: Per EA N	lews EA Alert	News Website News



**Empowering Contractors** 

## **News & Alert Advertising Order**

Please reserve the following participation.

Return this order to Erica:

erica@pierreproductions.com or

fax - 763-497-8810

Advertiser Name:				
Contact Person:		Title: _		
Billing Address:				
Phone:	Fax:	Email:		
MEA News - Full	Color Please o	heck here 🛭 if a memb	er of the Electrical	Association
Size/Format: Preferred Placen	# of Insertions: _ nent:	Base R	ate*: \$	per Insertion
☐ Back Cover	☐ Inside Front Cover	☐ Opposite Inside From	t Cover 🛭 Inside B	Back Cover
Ad Total*: \$	per Insertion		Disc*: \$ and Total \$	
Issues to run:	January 20 March 20			
MEA Alert – Full	Color Please	check here 🛭 if a memb	per of the Electrical	Association
	# of Insertions:			
	per Insertion			
Months to run: Ad deadline is the 10th of the month prior to publication.	February 20 April 20	June 20 August 20	October 20_ December 20_	
Signing below constitute Terms & Conditions.	es agreement to the details liste	ed above and to the <i>Minneso</i>	ota Electrical Associatio	n General
Advertiser Signature Your Ad Sales Cor	ntact:		)ate	
•	s Representative – 763-4 ers Address - 3100 Humboldt A			!
·	full required – Mail a che	·		l info below:
	MC *Note – a charge for the			
Name on Card:				
Credit card number:				
Expiration:/	3 digit Security Code			



## **Online Advertising Order**

Please reserve the following participation.

Return this order to Erica:

erica@pierreproductions.com or

fax - 763-497-8810

Advertiser Name:				
Contact Person:	Titl	e:		
Billing Address:				
Phone: Fax:	Email:			
www.ElectricalAssociation.co	Please check here	Please check here ☐ if a member of the Association		
Home & Subpage Ad Package	e Annual (12 month) - \$3 Starting month/year			
		f of months		
	*check months below			
	Less Member discount \$			
	Total cost of placement \$			
to run:   check months  February  March	iviay 20	September		
Signing below constitutes agreement to t Conditions.	the details listed above and to the <i>Elec</i>	trical Association General Terms &		
Advertiser's Signature		Date		
Your Ad Sales Contact:	.4i 700 407 4770 / anias @ni			
<b>Erica Nelson, Sales Representa</b> Association Headquarters Address <i>-</i> 310				
Prepayment in full required				
Check type:Visa MC *Note – a	a charge for the full amount of above or	rder will be ran upon receipt.		
Name on Card:				
Credit card number:				
Expiration:/ MasterCard Inte	er Bank N. (above your name)			

#### **Mechanical Requirements**

Art Submission: See rate card for dimensions - press quality PDFs preferred - separating CMYK - with fonts

embedded - built from high resolution graphics

Ad creation: Ads can be designed from your supplied copy. There is a fee for ad creation. Contact your sales rep

for a quote.

Send artwork to: Erica Nelson – erica@pierreproductions.com / 763-497-1778

#### **General Terms & Conditions**

It is agreed that the term "advertiser" within the Insertion Order and these General Terms & Conditions refers to the entity purchasing the advertisement space. This entity, the advertiser, is listed on the Insertion Order. It is also agreed that the term "publisher" refers to the entity producing the publication, the Minnesota Electrical Association.

Submitting a signed Insertion Order constitutes a formal reservation from the advertiser for the advertisement specified in the Insertion Order and agreement to these General Terms & Conditions.

Submitting a signed Insertion Order constitutes the advertiser's agreement to submit necessary artwork (correct to specifications) no later than the due date specified by the Insertion Order. Should the advertiser not submit artwork by the listed due date, the advertiser understands that either 1) the publisher will use previously submitted art or 2) the advertisement will not appear in the publication. The advertiser also understands that they are still obligated to pay the full advertisement rate as listed in the Insertion Order.

Should submitted artwork not meet the specifications, it is fully the advertiser's responsibility to make the necessary changes to make the artwork correct to specifications and to submit the revised artwork no later than the due date specified by the Insertion Order. Should an advertiser's artwork not meet specifications and the advertiser not be able to submit new artwork correct to specifications by the listed due date, the advertiser understands that they will be obligated to pay any production costs required to make their artwork correct to specifications or the advertisement will not be included in the publication. The advertiser also understands that, should their advertisement not appear in the publication due to incorrect artwork, they are still obligated to pay the full advertisement rate as listed in the Insertion Order.

Should an advertisement resemble editorial copy, the advertiser agrees that it will carry the word "Advertisement" at the top.

The advertiser agrees that all submitted artwork will be free of copyright.

The publisher is not responsible for errors in advertiser artwork.

The publisher is not responsible for poor quality artwork.

Publisher's liability in the event of a publisher error within an ad will be limited to publishing the ad once correctly at no additional charge.

The advertiser agrees to protect, indemnify, and hold harmless the publisher and its agents against any and all claims arising from the look and the content of the advertiser's advertisement.

The advertiser agrees that all advertisements are subject to the approval of the publisher. The publisher reserves the right to refuse advertisement purchases or artwork for any reason including a conflict with the intent of the publication or the organization. Should the publisher refuse the advertiser's artwork, it is fully the advertiser's responsibility to make the necessary changes to make the artwork acceptable to the publisher and to submit the revised artwork no later than the due date specified by the Insertion Order. Should an advertiser's artwork be refused by the publisher and the advertiser not be able to submit new artwork by the listed due date, the advertisement will not be included in the publication. Should this happen, the advertiser understands that their advertisement will not appear in the publication. The advertiser also understands that they are still obligated to pay the full advertisement rate as listed in the Insertion Order.

The Publisher reserves the right to charge for ad design services.

There are no cancellations on preferred positions (i.e. covers, tabs, assigned locations, etc.). Other cancellations will not be accepted after the publication's ad deadline. If an advertiser is receiving a multiple commitment discount and cancels, they will be billed the difference between the discounted rate and the full ad rate.

Advertisers will be invoiced the entire amount at time of order. Invoices are payable within 30 days. A 1-1/2% interest charge per month will be assessed on all balances over 30 days.